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Accounting 10

MEMORANDUM

5 January 1951

TO : The Comptroller *[Signature]*  
FROM : Finance Branch  
SUBJECT: Report of Progress in Clearance of Audit Exception Memoranda  
Nos. A-206 through A-229

1. In accordance with instructions contained in memorandum dated 7 August 1950 from the Executive to the Chief, Special Support Staff, we submit the following information pertaining to the status of Audit Division Memoranda A-206 through A-229.

2. Eighteen of the twenty-four Audit Memoranda have been closed by collection, refund, or additional justification as required, and the settlements have been approved by the Chief, Audit Division, Inspection and Security Staff. Clearance appears to have been accomplished on two additional Audit Memoranda on Report No. 33 to Chief, Audit Division, Inspection and Security Staff. However, this Report has not been accepted as of this date. Of the remaining four Audit Memoranda, one pertains to a present employee, one pertains to an employee on extended Leave Without Pay, one pertains to a former employee, and one is a miscellaneous exception.

3. A summary of these outstanding Audit Memoranda and actions taken is furnished below:

(a) Present Employee

25X1A

A-228 - [REDACTED] - \$236.19

25X1A

Overpayment of Quarters Allowance due to use of incorrect rate by [REDACTED] Station. Employee has been notified of this exception; however, a reply has not been received as of this date. Part of this exception may be liquidated by a possible underpayment of Post Allowances. A ruling pertaining to this possible underpayment has been requested of the Legal Staff.

(b) Employee on LWOP

25X1A

A-212 - [REDACTED] - \$96.25

25X1A

Overpayment of Quarters Allowance due to use of incorrect rate by the [REDACTED] Station. Employee has been contacted and has promised repayment at an early date.

Document No. 25	No Change in Class. <input type="checkbox"/>	Declassified <input type="checkbox"/>	Class. Changed To: TS S C	By: 016
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(c) Former Employee

25X1A

A-229 - [REDACTED] - \$130.00

25X1A

Purchase of steamship transportation by the [REDACTED] Station in excess of minimum first class. Station was queried regarding this transaction and has stated the extra cost accommodations were secured for convenience of former employee. Inspection and Security Staff has been contacted to secure permission to contact former employee.

(d) Miscellaneous Exception

25X1A

A-208 - [REDACTED] Operations Base Accounting

25X1A

Finance Officer in [REDACTED] has been instructed to check the records to see if they disclose any information on the various transactions involved. Upon receipt of this information we will be able to report fully on item (d) as requested in paragraph 3 of referenced memorandum of 7 August 1950.

25X1A

4. Audit Memorandum No. A-206, regarding the [REDACTED] Station has been cleared by the issuance of accounting instructions to the station chief and by payment to him in the amount of \$674.27. This matter was discussed with the Assistant Director, Special Operations, who concurred in the corrective measures. Revised field instructions designed to eliminate similar occurrences have been prepared for general distribution to all stations.

5. With reference to Audit Memorandum No. A-209, a procedure set forth in memorandum dated 25 August 1950 for the disposition of auto proceeds was formulated and approved by the Chief, Audit Division, Inspection and Security Staff, the Budget Officer, and the Chief, Special Support Staff. This procedure provides for the concurrence of the Chief, Audit Division, Inspection and Security Staff, in the disposition of proceeds of auto sales.

25X1A

[REDACTED]  
Acting Chief, Finance Branch

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